

CBOA LONG BEACH UNIT
BOARD OF DIRECTORS MINUTES
10/19/2025

PRESENT: FLEMING, D; UNCAPHER; KURAMOTO;
PRUDHOMME; FERGUSON; YOSHITAKE; OBREGON; NUANES; RICHARD;
HENDERSON; MEDINA

ABSENT: FLEMING, D; DAVIS

Called to Order at 5:10PM

AGENDA: MOTION: IT WAS MOVED/SECONDED (KURAMOTO/RICHARD) TO APPROVE THE AGENDA FOR OCTOBER 19, 2025 MEETING; APPROVED UNANIMOUSLY 3-0.

MINUTES: MOTION: IT WAS MOVED/SECONDED (KURAMOTO/RICHARD) TO APPROVE THE MINUTES FROM SEPTEMBER 21, 2025 BOARD MEETING & SEPTEMBER 1, 2025 ZOOM MEETING; APPROVED UNANIMOUSLY 3-0.

FINANCIAL REPORT: The balance in our checking account as of 09/30/25 was \$43,872.42. There is one outstanding no-show fee that hasn't been collected as of today. We have received 214 total payments, 166 full-time payments, 13 split payments, 34 first-year payments, and 1 associate payment. Our CD expires 12/6/25; our current CD balance is \$7,897.99; interest rate is 4.00%; APY 4.00% (Uncapher)

ASSIGNOR'S REPORT: Games are being assigned now. Rich Day tournament games have been assigned and should be published by Friday. All schools have submitted their game schedules. A few tournaments are still pending. The initial release of schedules is planned no later than 10/31/25 and assigning fees will be due by 11/8/25. Pairings for the mentor program have been given to me, and I hope to pair mentors/mentees whenever possible. (Yoshitake)

INSTRUCTIONAL REPORT: Due to the large number of members who joined the unit in the last 10 days, the due date of the Study Guide was extended to two weeks until 10/19/25. The new due date for the Classification Exam is 11/5/25. The new due date for the make-up Classification Exam is 11/12/25. As of 1:30pm Friday afternoon 10/17/25, 163 members passed the Study Guide; a total of 32 have not taken the test (most likely the new members), while 12 have not submitted their saved answer sheet. Our next meeting scheduled is Monday, 10/20/25 and the topic is trail positioning. There are no CBOA Executive Board updates currently. (Obregon)

OBSERVATION REPORT: There will be a meeting tomorrow after the general meeting with the observation team. I have submitted the budget for the observation program for the 2025-26 season. (Ferguson)

OLD BUSINESS

- **BANQUET UPDATE/RECAP (JEFF):** THE BANQUET IS SCHEDULED FOR SUNDAY 2/1/26 @THE LAKEWOOD COUNTRY CLUB. THE COST IS \$30 PER PERSON.
- **CRYSTAL HOGAN/KEVIN CUTLER UPDATE (DON):** WE ARE STILL WAITING FOR PAYMENT FROM CRYSTAL HOGAN AND KEVIN CUTLER. DON FLEMING WILL COVER THE COST AND GET REIMBURSED BY THE UNIT IF PAYMENT IS NOT RECEIVED SOON. TABLED FOR NEXT MEETING.
- **HANDBOOK UPDATE (JEFF):** HANDBOOK IS ALMOST COMPLETE. ONCE COMPLETE, I WILL SEND THE PDF TO JOE UNCAPHER AND HE WILL POST ON CBOA.NET.
- **NON-MEMBER DISRUPTING BOARD MEETING (RON):** TABLED FOR NEXT MEETING.
- **ACCESS FOR PRESIDENT FOR ARBITER & CBOA (DON):** ARBITER HAS BEEN UPDATED.
- **UNIT WEBSITE UPDATE (CHRIS):** WEBSITE IS CONTINUING TO BE UPDATED AS TIME GOES ON.

NEW BUSINESS

- **NASO INSURANCE LIABILITY COVERAGE 2025-26 \$1,155.00 (JOE):**
MOTION: IT WAS MOVED/SECONDED (KURAMOTO/PRUDHOMME) TO APPROVE PAYMENT OF \$1,155.00 FOR OUR ANNUAL NASO INSURANCE LIABILITY COVERAGE; APPROVED UNANIMOUSLY 3-0.
- **REIMBURSEMENT FOR POSTAGE/CERTIFIED MAIL \$22.46 (JOE):**
MOTION: IT WAS MOVED/SECONDED (KURAMOTO/PRUDHOMME) TO APPROVE REIMBURSEMENT OF \$22.46 TO JOE UNCAPHER FOR CERTIFIED MAIL/POSTAGE REIMBURSEMENT; APPROVED UNANIMOUSLY 3-0.
- **REVIEW OF DEADLINE FOR REGISTRATION (JEFF):** GENERAL DISCUSSION ABOUT CLOSING MEMBERSHIP REGISTRATION EARLIER NEXT YEAR TO HELP FACILITATE MORE ACCURATE KIT ORDERING.
- **BY-LAW COMMITTEE UPDATE (RON):** METRE ANTHONY WILL BE CHAIRPERSON FOR THIS COMMITTEE. I AM LOOKING FOR ADDITIONAL MEMBERS TO HELP OUT WITH THIS COMMITTEE.
- **INSTRUCTOR LIST APPROVAL (BOARD):** FRANK OBREGON SUBMITTED HIS LIST OF INSTRUCTORS FOR THE BOARD'S APPROVAL. THE LIST INCLUDES: METRE ANTHONY, JEFF ARREDONDO, ROBERT BECKER, KASEY BROWN, MICHAEL DAVIS, BYRON FERGUSON, DONALD FLEMING, RONALD FLEMING, JUAN GARCIA, RODNEY GOWENS, WILL HENDERSON, ADAM HOEFER, JEFF KURAMOTO, DAVID LESLIE, MARCEL MARTIN, EDWARD MEDINA, CHRISTOPHER NUANES, MARCO PANTOJA, ROLAND PRECIADO, MICHAEL PRUDHOMME, MATTHEW RICHARD, STEVEN RICHARD,

RODNEY SAUCIER, SOWO VARNEY, AND JAMES YOSHITAKE.

MOTION: IT WAS MOVED/SECONDED (PRUDHOMME/KURAMOTO) TO APPROVE THE INSTRUTOR'S LIST PROVIDED BY FRANK OBREGON; APPROVED UNANIMOUSLY 3-0.

- **LYNWOOD SHOWCASE (RON/DON):** LYNWOOD SHOWCASE IS NEXT SUNDAY 10/26/25 @LYNWOOD HIGH SCHOOL. BOARD HAS DECIDED NOT TO SANCTION THE EVENT UNLESS THE SCHOOL PAYS THE BLUE BOOK PRICE FOR SCRIMMAGES.
- **STATUS UPDATE FROM LETTER (RON):** BOARD MEMBER HAS SENT LETTER FROM HIS ATTORNEY OUTLINING HIS GRIEVENCES TO THE BOARD.

Next Board Meeting:

No further actions taken by the Board. **MOTION:** IT WAS MOVED/SECONDED (KURAMOTO/RICHARD) TO ADJOURN THE MEETING AT 8:02PM; APPROVED UNANIMOUSLY 3-0.

Minutes Taken and Prepared By: Joseph Uncapher, Secretary-Treasurer