



2025-2026
Basketball Season
Membership Handbook

Fellow officials on behalf of your President Donald Fleming and the Board of Directors of the California Basketball Official Association (CBOA) Long Beach Unit, I welcome you to the 2024-2025 season.

Fellow Members:

On behalf of the 2025-26 Board of Directors of the Long Beach Unit, it with extreme pride and sincerity that I welcome each of you to this 2025-26 basketball season. I hope that the upcoming season is what you expect it to be, and trust that you will give your best effort possible when representing the Long Beach Unit.

During the spring, your Board was tasked to provide leadership with our various programs. I feel confident that we made the proper choices at filling the positions of Instructional Chairperson, Assignor, Observation Committee Chairperson, Treasurer and Secretary with your best interest in mind. Our goal is to provide you, our valued membership, leadership, proper learning tools, the latest information and specific training in all areas so as to make you the best official you can be.

The Instructional Program will be led by Frank Obregon. This program will emphasize the use of video review and reduce the amount of on-court time as regular parts of our meetings. Based on feedback from our instructors and individual members, we have modified our meetings so as to provide each of you with more meaningful instruction.

The Chairperson for the Observation Panel is Byron Ferguson. Byron and his staff are dedicated to providing positive feedback, constructive criticism and an unbiased assessment of your officiating skills. I urge you to listen with an open mind, take those suggestions for improvement and incorporate them into your game. You will be a better official for so doing.

Assigning Office for the 2025-26 season. James Yoshitake has worked tirelessly during the off season preparing schedules. He will do an outstanding job of putting together the best officials possible on every game, night after night.

I would like to acknowledge and thank the outstanding work done by our Board of Directors throughout the year- Mike Davis (Vice President), Don Fleming (Past President), the Board Members: Mike Prudhomme, Chris Nuanes, Jeff Kuramoto and Matt Richard, Frank Obregon (Instructional Chair), Byron Ferguson (Observation Chair), James Yoshitake (Assignor) and Joe Uncapher (Secretary/Treasurer). Each of these members donates valuable time and resources for you the members and thus ensures a smooth running season for all.

I look forward to working with all of you, and hope that you enjoy your run this season. From a Will Rogers quote, "We can't all be heroes. Some of us have to stand on the curb & clap as they go by" Good luck and thank you for being part of the Strong Beach unit.

Sincerely,

Ron Fleming
President, CBOA-Long Beach Unit



Board of Directors 2025-2026

Voting Positions



Ron Fleming
President
562 606-9731
Ronronf55@yahoo.com



Mike Davis
Vice President
562 503-8868
Md2020davis@ca.rr.com



Matthew Richard
At- Large Member
562 370-4668
matthewerichard@gmail.com



Christopher Nuanes
At- Large Member
714 326-3596
chrisande21@gmail.com



Jeff Kuramoto
At- Large Member
714 928-3298
jeffkuramoto@aol.com



Don Fleming – Past President
310 625-9380
The4flems@aol.com

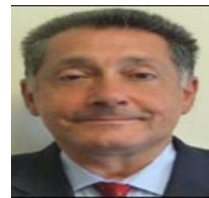
Non-Voting Positions



Byron Ferguson
Observation Chair
562-415-7500
Allamericanhoops@gmail.com



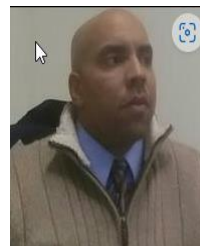
Joe Uncapher
Secretary/Treasurer
562 533-7125
Joe67@msn.com



Frank Obregon
Instructional Chairperson
562 810-9546
Obregon562@cc.rr.com



James Yoshitake
Assignor
714 322-7486
jamesyoshitake@gmail.com



Michael Prudhomme
At-Large Member
562 754-1987
Mfp25472@gmail.com

The Board of Directors appoints the “Non-Voting” positions and reviews their performance on an annual basis. The membership appoints the Voting positions. If you are interested in applying for any “Non-Voting” position, please submit your letter of intent to any Board Member no later than **March 1st of each year.**

QUALIFICATION POLICY OF CBOA-LONG BEACH UNIT

FULL TIME MEMBER

- Must attend a total of eighteen (18) hours in meetings, 10 hours with the Long Beach Unit. 1st year thru 2nd year members require a total of twenty-one (21) hours in meetings.
- Must meet scrimmage requirements as directed.
- Must attain a minimum score of 80% on the Study guide and Classification Exam with the Long Beach Unit or with their home unit.
- Must pay all required fees.
- Must complete all membership and assigned forms as directed.

SPLIT MEMBER

- Must be a full-time member in another CBOA Unit.
- Must attend a total of five (5) hours in meetings with the Long Beach Unit.
- Must meet scrimmage requirements as directed.
- Must attain a minimum score of 80% on the Study guide and Classification Exam with the Long Beach Unit or with their home unit.
- Must pay all required fees.
- Must complete all membership and assigned forms as directed.
- Is not eligible to receive playoff assignments from the CBOA-Long Beach Unit.

ASSOCIATE MEMBER

- Will not receive game assignment or any instructional material.
- Will not be eligible to vote or be a member of the board of directors.
- No testing or attendance is required.

NOTE: An official who attends another CBOA Units meeting is responsible for providing proof of attendance. Verbal verifications will not be accepted.

LEAVE OF ABSENCE

Membership can request a leave of absence for the 2025-2026 season. Leave of absence must be submitted to the Secretary/Treasurer or the President.

EACH OFFICIAL IS RESPONSIBLE FOR THEIR OWN ATTENDANCE STATUS

Officials receiving assignments prior to the start of the 2025-2026 season will have their assignments rescinded if they do not meet the following criteria:

- Continue to meet the Qualified Member requirements.
- Pay all required fees.

The Instructional Chairman and Secretary/Treasurer will inform the Assignor of the Non-Qualified officials.

These Non-Qualified officials will have their schedules rescinded and will not be allowed to officiate for the 2025-2026 season.

2025-2026 CBOA-LONG BEACH UNIT MEMBERSHIP FEES

If paid by July 1 st	\$155
If paid after July 1 st	\$200
Split Membership Fees	\$100
Associate Membership	\$85

2025-2026 CIF OFFICIALS FEES

The established game fees are identical for boys and girls contest for the 2024-2025 season.

Level/ Fee

Varsity 2 Officials \$93

Varsity 3 Officials \$93

Non-Varsity 2 Officials \$71

A school may require you to fill out a voucher form before a check is issued and mailed to you. If you have not received a check within 14 days, make a phone call to the home team's Athletic Director. If you have not received a check or electronic payment after 21 days, call Ralph Aranda at 562 400-3428.

PLAYOFF QUALIFICATIONS & PROCEDURES

All members are ineligible for playoff assignments during their first year of membership in the CBOA-Long Beach Unit. Officials that have previously been a member of the Long Beach Unit become eligible for playoff assignments their second year after returning to the unit. To be eligible for playoff assignments, an official must be a Long Beach Unit FULL TIME member in good standing and must have officiated a minimum of (6) games of varsity boys or girls' games to be considered. An official who has chosen to work boys playoff games must work a minimum of six (6) boys varsity games during the season. An official who has chosen to work girls playoff games must work a minimum of six (6) girls varsity games during the season. An official who has chosen to work both boys and girls playoff games must work a minimum of six (6) boys varsity and six (6) girls varsity games during the season.

FULL TIME members that split with another Southern Section Unit shall inform the Observational Chairperson which unit they will declare for playoff assignments.

FULL TIME members who split with another Southern Section Unit shall not officiate playoff games for the Long Beach Unit that involve schools from the assigning area of the other unit. It is the ethical responsibility of the official to abide by this policy.

NO-SHOW POLICY

For a Varsity contest, an official is considered a “No-Show” when he/she arrives after the start of the game. For a Non Varsity game, an official is considered a “No-Show” when he/she arrives after the start of the 2nd quarter. He/she has lost the right to work that assignment unless the substitute official relinquishes the right back to the assigned official. The penalty for a “No-Show” is the game fee for the game they were a “No-Show.” The penalty must be paid in full to the unit Secretary/Treasurer within seven calendar days of that missed assignment. If the fee is not paid within seven calendar days, the “No-Show” official will have his/her schedule pulled and will not receive any further game assignments until fee is paid. Any official having more than two “No-Shows” in the same season will be referred to the ethics committee for possible disciplinary action. The official who worked alone will receive the regular game fee from the school, plus an additional half game fee from the unit. All “No-Shows” must be reported to the President and Assignor within a 24-hour period by the offending official, the official who worked the game alone or the substitute official.

It is recommended that officials arrive at the game site at least an hour prior to the start of a varsity contest and 30 minutes prior to the start of a non-varsity contest.

2025-2026 CIF SOUTHERN SECTION STAFF

CIF LIAISON

Ralph Aranda
(562) 400-3428

CIF OFFICE

Jerry DeFabiis
Assistant Commissioner
Damien HS, Los Angeles, CA
jerryd@cifss.org

EJECTION PROCEDURE

The official who ejected the player, coach, administrator, or spectator is responsible to complete the following ejection procedure. Be specific with all details in the incident report. Giving descriptive details as to what was said and what happened will play a large part in the resolution of the incident.

- You **MUST** Submit Ejection Misconduct Form Within 24 Hours.
- Officials failing to follow this procedure are subject to disciplinary action by the Board of Directors.
- Fill out the Ejection Misconduct Report located in the Ejection/Incident Report folder at www.cifss.org website.

The following is a user guide summary for the ejection procedure followed by screenshots to help guide you through the process.

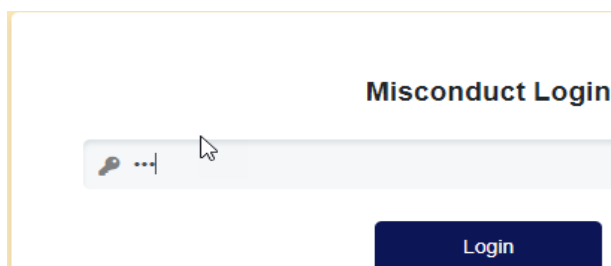
1. Sign onto www.cifss.org website
2. Click:
3. Officials (Located at top portion of page), Click: Misconduct Report
4. Click: Misconduct Login. Password: 123. Click Login
5. Click on Ejection Misconduct
6. Fill in the Disqualification Report: Event Information – Offending Person(s) – Official's Information
7. Fill in all required fields with as much detail as possible
8. Complete the report and include the following information:
 - a. Include Players/Coach's Name
 - b. Give detailed description of what occurred, who was involved, action taken, previous related warnings, verbiage used
 - c. Select reason for ejection
 - d. Include Liaison – Ralph Aranda – Long Beach/Whittier
9. Click Save.

Step 1. Sign onto www.cifss.org website

Step 2. Click: Officials, Click: Misconduct Report



Step 3. Misconduct Login Password: 123. Click: Login



Step 4. Click: Ejection Misconduct



Step 6. Fill in the Disqualification Report: Event Information – Offending Person(s) – Official's Information

Disqualification Report


Event Information


Offending Person(s)


Official's Information

Sport*

Select

Date of Incident*

mm/dd/yyyy

Site of Incident*

Visiting Team*

Select

Visiting Team Score at Time of Ejection

Visiting Team Final Score

Level*

Select

Time of Game (Inning, Period, Quarter, Half, Post)*

Home Team*

Select

Home Team Score at Time of Ejection

Home Team Final Score

How Long was Game Delayed*

☐ Non-CIFSS

☐ Non-CIFSS

Back

Save & Next

Step 7. Click Save. This will submit the completed form to Ralph Aranda - CIF Liaison.

This is the final step and completes the Ejection Misconduct process.

Misconduct report has been submitted.

Note: Ralph Aranda – CIF Liaison will send an email advising Don Fleming – President and James Yoshitake – Assignor of the incident report.

POLICIES

- It shall be the responsibility of the home management to notify the officials if there is a change to the contest date, time, or location. Whenever a contest is started and cancelled because of inclement weather, light failures, or any other circumstances beyond the control of home management, each official will receive his/her full fee.
- After an official has accepted an assignment that official can be removed only at the direction of the school's principal and by payment of the full game fee by the objecting school prior to the contest.
- When a regularly scheduled game or time is changed, and the home school fails to notify the official and he/she arrives at the site of the game the official shall receive a ½ game fee from the home school.
- Current high school students are NOT eligible to officiate CIF Southern Section contests.

All issues regarding the above should be directed to Ralph Aranda our CIF SS Liaison.



Assignment Coordinator
James Yoshitake

5801 Parkwest Circle La Palma, CA 90623
jamesyoshitake@gmail.com 714 322-7486

Welcome back for another season. I am happy to be back to again serve you as your Assignor. I will be relying on your Arbiter Calendar Blocks to schedule your assignments. Due to this, it is of the utmost importance that you keep your Arbiter calendar up-to-date. Your Blocks are the dates and times you are not available to work. Assignments are sent to you based on this. **Help me help you get more games.**

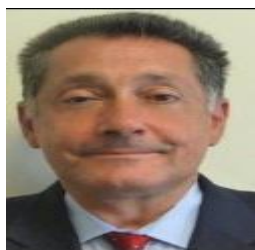
Members must notify me ASAP by email when they have to turn back an assignment. Text messages or phone calls will not be accepted. Assignments you accept are your responsibility until it is removed from your Arbiter schedule. Cancelling an assignment after 10:00 AM on the day of the assignment will result in a \$10 fee and possible disciplinary review by the Board of Directors. Exchanging or giving away games is prohibited and subject to disciplinary review by the Board of Directors.

A substitute official that begins working a game becomes the assigned official for that game unless that official relinquishes the game to the original assigned official. If extra official(s) arrive at a game due to an assigning error, the extra official(s) will receive ½ game fee from me.

Assignments fees remain the same as last season. They are \$5.00 for Varsity and \$4.00 for Non-Varsity assignments. Fees must be and only submitted by the three (3) requested due dates below in **RED**.

- Assignment fees for your initial assignments accepted must be received by **November 8th**. Members not submitting their fees by **November 8th** will have their assignments cancelled and re-distributed. These members will then only be eligible to receive turn-back games at a later date.
- Assignment fees for games accepted after November 1st must be received by **January 1st**. An invoice will be emailed to you on your fees balance. Members not submitting their fees by **January 1st** will have only those new assignments cancelled and re-distributed.
- Assignment fees for games accepted after January 1st will be due **2 weeks after the conclusion of your season**. At this time, I will email you an invoice detailing all games accepted and previous fees paid with fees due or amount of refund you will be sent. Refund will be provided using the same payment method fees were received.

If a school cancels your game(s), the assignment fees for those games will be refunded. No paperwork will be required, and the refund will be automatic. Assignment fees paid for games you turn back are not refundable. Assignment fees may be paid using 1) Venmo, 2) Zelle, 3) PayPal, 4) Cash App, 5) Apple Cash, 6) Personal Check, 7) Money Order, or 8) Cash. Please do not mail cash. The Arbiter Invoice and Arbiter Invoice Receipt will no longer be used. These tools do not provide us the features that work within our requirements. Keep your cell phones handy and charged up during the season. If your Arbiter calendar says you are available, I will be texting you to ask for your availability. I encourage you to email or text me your availability. **Help me help you get more games.** I expect everyone to provide an explanation on why you declined an assignment. This will help me send you games you will accept.



Instructional Program
Chairman- Frank Obregon

562 810-9546
Obregon562@ca.rr.com

INSTRUCTIONAL EXPERIENCE

I have had the pleasure of having been selected to be a Long Beach Unit classroom instructor for over 35 years. The various Long Beach Instructional Chairmen had selected me to be an instructor based on my demonstrated on court skills and my ability to effectively communicate with the students in the classroom.

ADMINISTRATIVE AND ADDITIONAL INSTRUCTIONAL EXPERIENCE

CBOA 2011 to present

Over the past 12 years, I have served on the CBOA Board of Directors. I have served a board member, Vice-President, two terms as President and one term as Past President. During this time, I have been heavily involved with the past and current CBOAIC's in working with NASO to develop our current training materials. I am proud to say that my input helped create the instructional materials we currently utilize.

ON-COURT EXPERIENCE

CBOA-LONG BEACH UNIT 1977 to present

I have been a member in good standing for over 46 years. My career highlights have included six (6) Southern Section Finals, three (3) Regional Finals and one (1) State Final. I have served as a crew chief for most of my assignments and I have enjoyed being able to provide both leadership and game management knowledge to the younger, less experienced partners I have had the pleasure of working with.

INSTRUCTIONAL STAFF

Chairperson – Frank Obregon
Metre Anthony
Jeff Arrendondo
Rober Becker
Michael Davis
Byron Ferguson

Donald Fleming
Ronald Fleming
Juan Garcia
Rodney Gowens
Will Henderson
Adam Hoefer

Jeff Kuramoto
David Leslie
Marcel Martin
Edward Medina
Christopher Nuanes
Marco Pantoja

Roland Preciado
Michael Prudhomme
Matthew Richard
Steven Richard
Sowo Varney
James Yoshitake



Observation Committee
Chairperson - Byron Ferguson

(562) 415-7500
allamericanhoops@gmail.com

Welcome to the 2025-26 season. I am looking forward to working with you this season. I have been officiating for over 20 years. I looked forward to giving back to our unit and helping make the Long Beach Unit the best out there. The observation staff has experience from all levels of basketball including Division I, II, III, NAIA and Junior College basketball. My goal is to provide our membership with feedback that will help you reach your individual goals.

Rich Day Observation Tournament hosted by Downey Calvary Chapel high school will provide our membership with the opportunity to be observed and receive credit for their scrimmage requirement.

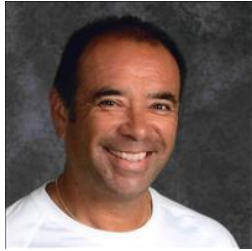
Observation Staff:

Boys Playoff Committee: Anders Anderson, Mike Munson, Rick Milner, Ron Warren, Bruce Hicks and Kasey Brown.

Girls Playoff Committee: Kellee Hicks, John Fierro, Ron Fleming, Will Henderson, Lisa Ulmer, Harlan Gathright, Amanda Weber, Alicia Townsend and Rodney Saucier.

Playoff Selection Committees: There will be separate playoff selection committees for a) the Boys list and b) the Girls list whose duty is to create a ranked list of qualified members which will be submitted to the Board of Directors for approval. Each committee member will be responsible throughout the regular season to observe and provide feedback for all playoff eligible officials. Before the end of the season, each committee shall meet to create a ranked list to be submitted to the Board of Director's approval. At the conclusion of the regular season, these ranked lists will be provided to the membership.

The Observation Chairperson will be the head of each committee, and all questions and inquiries shall be directed to me.



GRANT COMMITTEE

Chairperson- Roland Preciado
562 714-4160
rolandpreciado@gmail.com

COMMITTEE MEMBERS:

Rodney Gowens Kevin Quan

The Grant Committee will be accepting applications until December 10th. Candidates must complete and submit their application to any committee member prior to this date. The application form for Grants/Scholarships is in our CBOA.net Long Beach site: Docs and Reports>Documents>Membership>2019> Camp Scholarship Application. The Board of Directors approves between 1-5 Grants per year. The Grant is good for an officiating camp of the member's choice. The amount of the Grant will equal 50% of the tuition up to maximum of \$200. The other 50% will be the responsibility of the grant recipient.



ETHICS COMMITTEE

Co-Chairpersons - Will Henderson & Ray Fas
whenderson@csudh.edu
r_fas@icloud.com

COMMITTEE MEMBERS:

Metre Anthony Daisy Benjamin
Bruce Martin Alvin Wills

The committee is responsible for determining whether a member has engaged in unethical or unprofessional conduct or has acted in such a manner which is detrimental to the purpose and welfare of the Long Beach Unit and/or the CBOA. A specific procedure for filing a complaint against any member of the unit is in Article V, Section 1B of the Unit's bylaws.



ELECTION COMMITTEE

Chairperson – Daniel Muniz
310 415-9247
danfmuniz74@yahoo.com

The election Chairperson administers overseas the nomination process held annually. Nominations will be made, candidates will present their platforms, and the election will be held. In the event that a candidate(s) does not obtain the required number of votes to become elected, a run-off election shall take place. Any member in good standing who has concurrently completed three (3) consecutive years of membership in the Long Beach Unit is eligible to become a candidate for a position on the Board of Directors.



AUDIT COMMITTEE

Chairperson- Henry Igboke

714 906-7396

service@henrycpa.com

The Audit Committee shall assist the Board of Directors in the oversight of the financial integrity of the Unit. The committee provides a forum separate from the Board of Directors in which interested parties can discuss financial concerns, and other appropriate specialists if necessary to fulfill its responsibilities.



MENTOR PROGRAM

Chairperson- Mike Davis

562 503-8868

Md2020davis@ca.rr.com

The Mentor Program is for new members eager to learn and for experienced members who want to encourage and help. The Mentor Program is voluntary but is highly recommended for new members to the unit. Mentors will help with understanding the procedures and policies of our unit as well as basketball mechanics, terms, and signals. Mentors are a great source for answering questions and improving the skills of new members. Mentors must be members of the Long Beach Unit for at least 3 years and approved by the board. Members who want a mentor must sign up for one.



RECOGNITION & EVENTS

Chairperson- Jeff Kuramoto

714 928-3298

jeffkuramoto@aol.com

COMMITTEE MEMBERS:

Edward Medina

Joe Uncapher

Ron Fleming

The Recognition Committee serves to expand awareness of membership's achievements by recognizing those CBOA-Long Beach members who are celebrating milestones within the Unit. Recognition & Playoff Dinner at Lakewood County Club on Sunday, February 1, 2026 6pm.

CIF Guidelines on Touching Players

- We do not under any circumstances touch a player!
- If a fight breaks out during your game, we are not to get involved.
 - Do not get between players that have already started pushing or punching
 - Do not pull players away from each other
- Our job is to stay back and take notes
 - Let the coaches address their players if need be
 - Make sure that you are vigilant in who was involved and who came off the bench
- Officials will be suspended for contact with players



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Joseph G. Uncapher
Owner/Tax Preparer

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April Smith
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